

Application for Employment

cparker@hederman.com

Employment History

Provide the following information of your past and current employers, assignments or volunteer activities, starting with the most recent. Explain any gaps in employment in Comments section below.

Employer	Telephone #	Dates Employed		Summary of the Work you performed & Job Responsibilities
		From	To	
Address				
Starting Job Title/ Final Job Title		Hourly Rate/Salary		
		STARTING		
Immediate Supervisor & Title			Per	
Reason for Leaving		Hourly Rate/Salary		
		Final		
May we contact for Reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later			Per	
Employer	Telephone #	Dates Employed		Summary of the Work you Performed & Job Responsibilities
		From	To	
Address				
Starting Job Title/ Final Job Title		Hourly Rate/Salary		
		STARTING		
Immediate Supervisor & Title			Per	
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		Final		
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Comments *(Include Explanations for Gaps in Employment)*

Skills & Qualifications

Summarize any special training, skills, licenses and/or certificates that may qualify you as being able to perform job-related functions in the position for which you are applying.

Educational Background *(if Job Related)*

A. List last three (3) schools attended, starting with most recent. B. List number of years completed. C. Indicate degree or diploma earned, if any. D. Grade Point Average or Class Rank. E. Major field of study. F. Minor field of study (if applicable).

School	Years Completed	Degree or Diploma	GPA or Class Rank	Major	Minor

References

List name and telephone number of three business/work references who are NOT related to you. If not applicable, list three school or personal references who are not related to you.

Name	Telephone	E-Mail	# of Years Known	Relationship

Additional Information

List Professional, Trade, Business or Civic Associations and any Offices held.

EXCLUDE MEMBERSHIPS THAT WOULD REVEAL RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, CITIZENSHIP, AGE, MENTAL OR PHYSICAL DISABILITIES, VETERAN/RESERVE NATIONAL GUARD OR ANY OTHER SIMILARLY PROTECTED STATUS.

List Special Accomplishments, Publications, Awards, Etc.

EXCLUDE MEMBERSHIPS THAT WOULD REVEAL RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, CITIZENSHIP, AGE, MENTAL OR PHYSICAL DISABILITIES, VETERAN/RESERVE NATIONAL GUARD OR ANY OTHER SIMILARLY PROTECTED STATUS.

List any Additional Information that you would like Hederman Brothers to Consider

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Applicant Statement

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct. I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration of this application, or (ii) immediately discharge me from the employer's service, whenever it is discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only 60 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

Notification Regarding Consumer Report

For employment purposes, Hederman Brothers may obtain a Consumer Report and/or Investigative Consumer Report about you.

The investigative consumer report, also known as a reference check, may include information as to your character, general reputation, personal characteristics and mode of living. This information may be obtained by contacting your previous employers and/ or references supplied by you or others. Please be advised that you have the right to request in writing within a reasonable time, that we make a complete and accurate disclosure of the nature and scope of the information requested. Such disclosure will be made to you within five days of the date on which we receive the request from you or within five days of the time the report was first requested, whichever is later.

The Fair Credit Reporting Act gives you specific rights. If we rely on the report as the basis of an adverse action, before taking the adverse action, we will give you a pre-adverse action disclosure that will include a copy of the report and a copy of the document entitled "*A Summary of Your Rights Under the Fair Credit Reporting Act*".

By your Signature below, you authorize Hederman Brothers LLC to obtain a consumer report and/or an investigative consumer report about you for employment purposes and authorize all corporations former employers, credit agencies, educational institutions, law enforcement agencies, city, county, state and federal courts and agencies, military services and persons to release all information they may have about you. This authorization shall be valid in original or copy form.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Applicant Signature _____ **Date** ____ / ____ / ____